

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Directorate	Service		Original 2015/16 £000's	Probable 2015/16 £000's	Actual 2015/16 £000's	Variance from Revised £000's
Chief Executive	Corporate Policy Making	Supplies & Services - Other Misc		(5)	(5)	-
	Directorate Restructure	Savings	(20)	(20)	(20)	-
	Total Chief Executive		(20)	(25)	(25)	0
Communitites	Affordable Housing	Senior Housing Development Officer - Additional Hours	5	5	5	-
	Affordable Housing	Legal fees B3Living		(10)	(10)	-
	All Weather Pitch	Townmead Project	(5)	8	19	11
	Community Arts Programme	Additional Income	(10)	(6)	(5)	1
	Grants to Vol. Organisations	Budget Reduction	(17)	(12)	(12)	
	Safer Communities	Recharged to HRA for Anti Social Behaviour Work	(5)	(5)	(3)	2
Total Communitites		(32)	(20)	(6)	14	
Governance	Building Control	Fees & Charges		(39)	(39)	-
	Building Control	Ring Fenced Account		39	39	-
	Development Control	Publicity Savings	(6)	(6)	(6)	-
	Development Control	Fees & Charges		(55)	(55)	-
	Development Control Group	Senior Planning Officer	1	15	22	7
	Directorate Restructure	Savings	(19)	(19)	(19)	-
	Governance & Performance Managemer	Restructure	(10)	(10)	(10)	-
	Internal Audit	Corporate Fraud Team	66	46	30	(16)
	Legal Services	Restructure	(10)	(10)	(9)	1
	Legal Services	Fees & Charges		(5)	(5)	-
	Local Land Charges	Professional Fees - ECC Highways		(4)	-	4
	Local Land Charges	Reduction Re Fees & Charges		39	25	(14)
	Public Relations & Information	Discontinuance of the Forester	(39)	(44)	(44)	-
Total Governance		(17)	(53)	(71)	(18)	

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Directorate	Service		Original 2015/16 £000's	Probable 2015/16 £000's	Actual 2015/16 £000's	Variance from Revised £000's	
Neighbourhoods	Animal Welfare	Cleansing Contract	(7)	(7)	(7)	-	
	Animal Welfare	Budget Savings		(15)	(11)	4	
	Countrycare	Additional Income	(15)	(3)	-	3	
	Economic Development	Increased staff time		30	30	-	
	Emergency Planning	Leased vehicle	4	4	4	-	
	Emergency Planning	Essex Fire contribution		(15)	(15)	-	
	Engineering, Drainage & Water	New Post		10	-	(10)	
	Estates & Economic Development	Estates & Economic Development Restructure	92	92	95	3	
	Fleet Operations	Removal of Deficit	(29)	(24)	(11)	13	
	Land and Property	Rental Income - Shops	(13)	6	7	1	
	Land and Property	Industrial Estates	(21)	(16)	(14)	2	
	Land and Property	Oakwood Hill Units	(24)	(31)	(32)	(1)	
	Land and Property	Greenyards	(3)	(3)	(3)	-	
	Licensing	Licencing Officer (Premises Licences)	6	6	-	(6)	
	Off Street Parking	Parking Fee Increases	(95)	(189)	(180)	9	
	Off Street Parking	Cleansing Contract	8	8	8	-	
	Off Street Parking	Machine Maintenance and collections	27	27	-	(27)	
	Planning Policy Group	Increase in Staffing		25	7	(18)	
	Waste Management	Inter Authority Agreement, reduced ECC Income	8	8	8	-	
	Waste Management	New contract	(88)	(66)	(48)	18	
	Directorate Restructure	Savings	(24)	(24)	(23)	1	
	Total Neighbourhoods			(174)	(177)	(185)	(8)

CONTINUING SERVICES BUDGET - GROWTH / (SAVINGS) LIST

Directorate	Service		Original 2015/16 £000's	Probable 2015/16 £000's	Actual 2015/16 £000's	Variance from Revised £000's
Resources	Bank & Audit Charges	Audit Fees		(12)	(12)	-
	Building Maintenance - Non HRA	Planned Maintenance Programme	(28)	(28)	(27)	1
	Cashiers	Electronic Payments		35	32	(3)
	Cashiers	Income		(5)	(2)	3
	Civic Offices	Solar Panel Energy Saving	(10)	(9)	(5)	4
	Civic Offices	NDR re-assessment	22	(17)	(17)	-
	Corporate Training	Consultant Fees	(11)	(11)	(11)	-
	Corporate Improvement	Improvement budget savings	(20)	(20)	(20)	-
	Council Tax Collection	Court Costs		(25)	(24)	1
	Duty Officers	Out of Hours Service	(36)	(36)	(36)	-
	Facilities Management	Casual Staff	(8)	(8)	(8)	-
	Finance Miscellaneous	Car Leasing (excluding HRA)	(20)	(26)	(24)	2
	Housing Benefits Administration	Admin Reductions	22	23	23	-
	Housing Benefits	Benefits restructure/SFIS transfer	(67)	(67)	(65)	2
	Housing Benefits	Docs On Line		(19)	(19)	-
	Housing Benefits	Non Hra Rent Rebates		29	69	40
	ICT	Essex on line Partnership Subscription	6	6	6	-
	Insurance Services	Savings from new contract (GF element)		(26)	(26)	-
	Procurement	Essex Procurement Hub		(8)	(8)	-
						-
	Total Resources		(150)	(224)	(174)	50
Other Items	Investment Interest	Reduction due to shops transfer	45	100	100	-
	Pensions		17	17	17	-
	New Homes Bonus		(242)	(252)	(252)	-
	Total CSB		(573)	(634)	(596)	38
		Overspends/Income not achieved				133
		Underspends/ Income Overachievement				(95)
		Net Overspend				38

DISTRICT DEVELOPMENT FUND

Directorate	Description	2015/16						2016/17		2017/18	2018/19	
		Original	Probable	Actual	Difference	C/Fwd	over/(under)spend	Estimate	Adjusted	Estimate	Estimate	
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Chief Executive	Chief Executive Policy Group	75	33	33	-	-	-	77	77	-	-	
	Corporate Policy Making	16	17	17	-	-	-	-	-	-	-	
	Corporate Policy Making	(4)	(4)	(4)	-	-	-	-	-	-	-	
	Total Chief Executive	87	46	46	0	0	0	77	77	0	0	
Communities	Externally Funded Projects	153	197	167	(30)	-	(30)	86	86	-	-	
	Externally Funded Projects	(153)	(197)	(167)	30	-	30	(86)	(86)	-	-	
	Get Active Epping Forest		10	10	-	-	-	-	-	-	-	
	Museum Store License (Lease)		52	52	-	-	-	17	17	-	-	
	VAEF transport scheme		5	5	-	-	-	-	-	-	-	
	Legal Challenges	20	27	27	-	-	-	20	20	20	-	
	Landlord Accreditation Scheme	3	1	0	(1)	1	-	1	2	-	-	
	Energy Efficiency Works		3	2	(1)	-	(1)	-	-	-	-	
	Works in default	5	5	5	-	-	-	-	-	-	-	
	Works in default	(5)	(5)	(5)	-	-	-	-	-	-	-	
	Safeguarding audit	47	47	49	2	-	2	-	-	-	-	
	Recharge to the HRA	(27)	(31)	(30)	1	-	1	-	-	-	-	
	Analysts post	27	26	26	-	-	-	34	34	4	-	
	Analysts post			(23)	(23)	23	-	(30)	(7)	-	-	
	CCTV Trainee Assistant post				-	-	-	19	19	19	19	
	Enabling Fund				-	-	-	8	8	-	-	
	Total Communities	70	140	118	(22)	24	2	69	93	43	19	
	Governance	Fees & Charges		(45)	(48)	(3)	-	(3)	-	-	-	-
		Ringfenced Account		34	37	3	-	3	-	-	-	-
		Salary saving re vacant posts (net of Consultants)	(57)		-	-	-	-	-	-	-	-
Salary saving re vacant posts Ring Fenced Element		41		-	-	-	-	-	-	-	-	
Pre Application Consultation Fees			(20)	(25)	(5)	-	(5)	(10)	(10)	-	-	
Fees & Charges			(200)	(200)	-	-	-	(75)	(75)	-	-	
Trainee Contaminated Land Officer				-	-	-	-	22	22	26	-	
Trainee Planning Officer				-	-	-	-	45	45	51	-	
Administrative Assistant			8	7	(1)	-	(1)	10	10	12	-	
Additional Temporary staffing		25	25	26	1	-	1	27	27	23	-	
Document Scanning			34	23	(11)	11	-	68	79	-	-	
Savings to fund document scanning project			19	19	-	-	-	-	-	-	-	
Individual Registration Costs		49	72	10	(62)	62	-	-	62	-	-	
Individual Registration Costs		(49)	(37)	(37)	-	-	-	-	-	-	-	
Income			(27)	(26)	1	-	1	-	-	-	-	
Transformation Programme			13	13	-	-	-	27	27	-	-	
Additional Income			(10)	(22)	(12)	-	(12)	-	-	-	-	
Additional Income		(20)		-	-	-	-	-	-	-	-	
New Burdens Grant			(103)	(103)	-	-	-	-	-	-	-	
Professional Fees			(5)	(8)	(3)	-	(3)	-	-	-	-	
Contingency for Appeals	35	36	39	3	(3)	-	45	42	45	-		
Technical Assistant - Conservation	10	2	2	-	-	-	11	11	12	-		
Total Governance	34	(204)	(293)	(89)	70	(19)	170	240	169	0		

DISTRICT DEVELOPMENT FUND

Directorate	Description	2015/16						2016/17		2017/18	2018/19	
		Original	Probable	Actual	Difference	C/Fwd	over/(under)spend	Estimate	Adjusted	Estimate	Estimate	
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
Neighbourhoods	Contaminated Land & Water Quality											
	Contaminated land investigations	64						64	64			
	Countrycare											
	Protected species/habitat related consultation	10	10	7	(3)		(3)					
	Countrycare											
	Staffing	7	7	0	(7)		(7)					
	Countrycare											
	BRIE - SLA	4	4	4	-			4	4		4	
	Economic Development											
	Economic Development Strategy	5	1	2	1				4	4	4	
	Economic Development											
	Tourism Task Force	15	18	18	-			35	35			
	Economic Development											
	Town Centres Support	0	48	5	(43)	42		50	92			
	Economic Development											
	Portas Funding	9						9	9			
	Estates & Valuations											
	Property Valuations		20	28	8		8					
	Asset Rationalisation											
	Council Asset Rationalisation	188	273	191	(82)	82		27	109			
	Asset Rationalisation											
	New Development Project Officer	90	82	92	10		10	16	16			
	Food Safety											
	Inspections	3	4	0	(4)	4						
	Forward Planning											
	Local Plan	250	435	296	(139)	139		552	691	232	254	
	Forward Planning											
	Neighbourhood Planning		9	0	(9)	9						
	Highways General Fund											
	Roundabout maintenance											
	Highways General Fund											
	Contribution to ECC							50	50			
	Land and Property											
	Langson Rd Industrial Estate - car park rental			(20)	(20)		(20)					
	Land and Property											
	Greenyards - Settlement NNDR appeal			(8)	(8)		(8)					
	Land and Property											
	Rental Income - Shops		10	(8)	(8)		(8)					
	Leisure Management											
	Contract set up costs	46	46	46	-		-					
	Leisure Management											
	Contribution from SLM	(23)	(23)	(23)	-		-					
	Licensing											
	Additional Staff Premises Licences	4	4	0	(4)		(4)					
	North Weald Airfield											
	Safety of Bund	3	4	4	-		-					
	North Weald Airfield											
	Consultancy Exercise		20	26	6		6					
North Weald Airfield												
Loss of Market rent		73	81	8		8						
Off street parking												
Payment to NEPP for redundancies		31	0	(31)	20	(11)		20				
Off street parking												
Traffic orders and information boards	15	15	15	-		-						
Off street parking												
Sale of old pay and display machines		(6)	(6)	-		-						
Parks & Grounds												
Roding Valley Lake - Disabled Projects		5	5	-		-						
Parks & Grounds												
Open Spaces - Tree Planting							10	10				
Parks & Grounds												
Survey of River Roding erosion	15	15	0	(15)	15					15		
Town Centre Regeneration												
Waltham Abbey Regeneration Projects	45	45	45	-		-						
Waste Management												
Replacement Bins		53	96	43	(43)		53	10				
Waste Management												
Waste Contract mobilisation												
Waste Management												
SHWM Ltd Dividend		(100)	(116)	(16)		(8)						
Waste Management												
DCLG Recycling Reward Scheme			(268)	(268)	268			268				
Neighbourhoods								30				
Salary Savings to fund restructure			(22)	(22)	30							
Total Neighbourhoods		750	1,103	490	(613)	566	(47)	874	1,440	240	254	

DISTRICT DEVELOPMENT FUND

Directorate	Description	2015/16						2016/17		2017/18	2018/19			
		Original	Probable	Actual	Difference	C/Fwd	over/(under)spend	Estimate	Adjusted	Estimate	Estimate			
		£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's		
Resources	Accounts Payable													
	Implementation of E-Invoicing	3	5	2	(3)	3	-	2	5					
	Building Maintenance - Non HRA													
	Planned Building Maintenance Programme	129	74	1	(73)	73	-	110	183	74	156			
	Civic Offices	(5)			-		-							
	Vending Machine Rental saving													
	Council Tax Benefits	(35)	(50)	(58)	(8)		(8)	(15)	(15)					
	Previous Year Clawback													
	Council Tax Collection													
	Professional Fees		4	4	-		-							
	Council Tax Collection	(47)	(47)	(47)	-		-	(47)	(47)	(47)				
	Collection Investment													
	Council Tax Collection	32		-	-		-							
	Local Council Tax New Burdens Expenditure													
	Council Tax Collection		20	27	7		-							
	Local Council Tax New Burdens Expenditure - Mobile Working													
	Council Tax Collection		15	15	-		-	108	108					
	Council Tax Collection													
	Local Council Tax New Burdens Expenditure - E-Services		4	4	-		-							
	Council Tax Collection													
	Local Council Tax New Burdens Expenditure - Single Persons Discount Review	(197)	(316)	(570)	(254)		(254)	(316)	(316)	(316)				
	Council Tax Collection													
	Technical Agreement Contributions													
Council Tax Collection														
New Burdens Grant														
Housing Benefits Administration	(5)	(82)	(82)	-		-	(82)	(82)	(82)					
Hardship & Compliance														
Housing Benefits Administration	55		-	-		-								
Benefits Grants														
Housing Benefits Administration		30	6	(24)	17	-			17					
Benefits Specific Grants - Online Forms														
Housing Benefits Administration														
Benefits Specific Grants - Data Matching														
Housing Benefits Administration														
Benefits Specific Grants - Unallocated														
Housing Benefits Administration														
Benefits Specific Grants		(20)	(20)	-		-								
Housing Benefits Administration														
Hardship & Compliance - Benefits Officers														
Housing Benefits														
Benefits Specific Grants - Furniture		5	3	(2)	2	-			2					
Housing Benefits														
Human Resources														
Savings to fund redundancy		14	23	9		9								
ICT														
Savings to fund Social Media Management Application (PR)		10	10	-		-								
Revenues														
Temporary Additional Staffing	190	125	110	(15)	15	-	234	249	211					
Sundry Non Distributable Costs	18	9	4	(5)	5	-	8	13						
Emergency Premises Works														
Total Resources		138	(223)	(591)	(368)	115	(253)	143	258	-78	218			
Total Service Specific District Development Fund		1,079	862	(230)	(1,092)	775	(317)	1,333	2,108	374	491			
Other Items														
Capital Expenditure Charged to Revenue		12	49	49	-	-								
Council Tax Freeze		(83)	(83)	(83)	-	-								
Transitional Grant								(54)	(54)	(53)				
Lost Investment Interest		115	115	115	-	-								
New Homes Bonus								(581)	(581)	(62)	148			
Parish Council's		6	6	6	-	-								
Support Grants														
Total District Development Fund		1,129	949	(143)	(1,092)	775	(317)	698	1,473	259	639			

DISTRICT DEVELOPMENT FUND

Service	2015/16 Original £000	2015/16 Probable £000	2015/16 Actual £000	Over/(Under) spend £000	Carry Forward £000	2016/17 Original £000	2016/17 Updated £000
Chief Executive	87	46	46	0	0	77	77
Communtites	70	140	118	2	24	69	93
Governance	34	(204)	(293)	(19)	70	170	240
Neighbourhoods	750	1,103	490	(47)	566	874	1,440
Resources	138	(223)	(591)	(253)	115	143	258
Total DDF Expenditure	1,079	862	(230)	(317)	775	1,333	2,108
Funding Analysis							
Transfer from DDF							
Transfer to/(from) General Fund	1,079	862	(230)			1,333	2,108
Total DDF Funding	1,079	862	(230)			1,333	2,108
DDF Earmarked Reserve							
Balance B/F	3,599	3,599	3,599			3,742	3,742
Capital Expenditure Charged to Revenue	12	49	49				0
Council Tax Freeze	(83)	(83)	(83)				0
Tranistional Grant			115			(54)	(54)
Lost Investment Interest	115	115	0				0
New Homes Bonus			6			(581)	(581)
Parish Council's	6	6	0				0
Transfer Out	1,079	862	(230)			1,333	2,108
Balance C/F	2,470	2,650	3,742		0	3,044	2,269

INVEST TO SAVE

			2015/16				2016/17		2017/18	2018/19		
			Original	Probable	Actual	Difference	C/Fwd	over/	Estimate	Adjusted Estimate	Estimate	
			(under)spend						Estimate	Estimate	Estimate	
			£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
Communities	Homelessness	Rental Loans Scheme (R)				0		-	30	30	30	30
			0	0	0	0	0	0	30	30	30	30
Neighbourhoods	Car Parking	Replacement LED lighting (C)				0		-	50	50	50	
	Car Parking	Termination of contract with NEPP (R)		15	4	(11)	11	-		11		
	Grounds Maintenance	New Tractor & Flails (C)		67	67	0		-		0		
	Grounds Maintenance	Training (R)				0		-	2	2		
			0	82	71	(11)	11	0	52	63	50	0
Resources	Civic Offices	Alterations to cashiers hall (R)				0		-	10	10		
	Cashiers	Two payment kiosks (C)				0		-	20	20		
	ICT	Ariel Camera System (R)		5	4	(1)	1	-		1		
			0	5	4	(1)	1	0	30	31	0	0
			0	87	75	(12)	12	0	112	124	80	30

R - Revenue

C - Capital

DISTRICT DEVELOPMENT FUND 2014/15 - 2015/16

Directorate	Description	C/Fwd £000's	Year of Approval
Communities	Landlord Accreditation Scheme	1	2015
	Analysts post	23	2016
		24	
Governance	Document Scanning	11	2014
	Individual Registration Costs	62	2015
	Contingency for Appeals	(3)	2016
		70	
Neighbourhoods	Town Centres Support	42	2015
	Council Asset Rationalisation	82	2015
	Local Plan	139	2015
	Food Safety Inspections	4	2015
	Neighbourhood Planning	9	2016
	Payment to NEPP for redundancies	20	2015
	Survey of River Roding erosion	15	2015
	Replacement Bins	(43)	2015
	DCLG Recycling Reward Scheme	268	2016
	Salary Savings to fund restructure	30	2016
		566	
Resources	Implementation of E-Invoicing	3	2015
	Planned Building Maintenance Programme	73	2016
	Local Council Tax New Burdens Expenditure - Mobile Workin	0	2016
	Benefits Specific Grants - Online Forms	17	2016
	Benefits Specific Grants - Furniture	2	2016
	Emergency Premises Works	5	2015
	Temporary Additional Staffing	15	2015
		115	
	Total	775	

INVEST TO SAVE RESERVE 2014/15 - 2015/16

Neighbourhoods	Termination of contract with NEPP (R)	11	2016
Resources	Ariel Camera System (R)	1	2016
	Total	12	